



TRAINING SOLUTIONS

 **WORMALD®**

We supply training solutions to help you and your staff

Warden Training (ECO)

Duration: 1 - 1.5 hours

AS 3745-2010 requires that all Emergency Control Organisation (ECO) members, shall be trained to develop the skills and knowledge necessary to undertake the duties set out in the emergency response procedures.

This session is for participants who have been appointed as Wardens in an ECO. On completion participants will understand how to operate as part of an emergency response team. The session meets State/Territory WHS regulations and is designed to equip Wardens with the skills and knowledge to carry out their duties in emergency situations, including emergency procedures, briefing on fire protection equipment, site familiarisation and an introduction to fire extinguishers.



Emergency Exercise Training

Duration: 1 hour

This exercise includes a briefing and de-briefing session for all members of the ECO. A Wormald trainer will design an emergency scenario, conduct a site inspection and provide a de-briefing session.

The emergency procedures are then reviewed and a written report, including comments on the conduct of the exercise and recommendations, will be provided to the client with an updated ECO Register and ECO Statement of Attendance.



Warden Refresher Training (ECO Refresher)

Duration: 1 hour

AS 3745-2010 requires that all ECO members, including nominated deputies, shall attend a skills retention activity at intervals not greater than 6 months. Wormald Fire and Safety Training includes ECO Refresher Training as part of all its proposals to ensure that our clients meet the minimum requirements of AS 3745-2010.

This refresher session is aimed to reinforce the knowledge of an ECO Warden and review emergency response procedures on how to perform as part of an emergency response team and how to safeguard endangered persons. ECO Warden Refresher Training consists of both theoretical and practical components.

The Warden Training (ECO) session is a pre-requisite to this training session.



Emergency Awareness Training

Duration: 30 minutes

This session is a brief instruction to all staff covering the response of employees to an emergency in the workplace. This 30 minute session can be conducted in a training room on-site, or at workplace locations. An updated ECO Register will be issued, together with an ECO Statement of Attendance.



Scenario Based Warden Training (ECO Refresher)

Duration: 1 - 1.5 hours

This session is focused on scenario-based training. It consists of controlled desktop emergency exercises, in which the participants are presented with cues that are similar to the types of emergencies that realistically could occur in their workplace.

This scenario-based training allows the participants to contemplate and evaluate realistic emergency situations. Feedback is provided through open group discussion.

This training would be best suited to clients that have already completed the Warden Training (ECO) session.



Chief Warden Training

Duration: 30 minutes - 1 hour

This session covers the duties and responsibilities of the Chief Warden (CW) and Deputy Chief Warden (DCW). On completion of this session, the CW and DCW will understand how to coordinate operations of the ECO and how to coordinate actions to safeguard endangered persons. This session covers the practical use of emergency communication systems within the site, enhancing ECO response to any impacting emergency.

The Warden Training (ECO) session is a pre-requisite to this training session.



Spill Response Training

Duration: 1 - 1.5 hours

This course consists of both theoretical and practical training. Topics covered include understanding legislative requirements related to health and environmental protection, recognising and responding to a chemical spill, identifying the location and components of a Spill Kit and responding appropriately to a spill. This session includes a practical demonstration of spill response equipment.



Panel Awareness Training

Duration: 1 hour

As per AS 3745-2010 "All ECO members shall be instructed on the operation of the communication system (if installed)".

This course is designed to enhance the ECO's confidence in interpreting the information provided by the fire panel installed on-site and the operation of the sites Emergency Warning Intercom System (EWIS)/tone generator associated with the panel. This session is conducted at the installed fire panel site.



Emergency Officer / Coordinator Training

The Emergency Officer/Coordinator training course is a two-part course aligned to AS 4083-2010, providing healthcare facilities competency-based training.

Emergency Officer Training

Duration: 2.5 hours

This training session for Emergency Officers consists of both theoretical and practical components. Topics covered include:

- Structure of ECO
- Types of emergencies
- Types of fire protection equipment
- Fire/ smoke spread (video presentation)
- Emergency evacuations procedures - Duties of ECO
- Use of portable fire equipment
- Desktop evacuation exercise

Emergency Coordinator Training

Duration: 1 hour

The Emergency Officer Training session is a pre-requisite to this course. This session covers the practical use of emergency communication systems and the duties and responsibilities of the Emergency Coordinator and Deputy Emergency Coordinator. This session will focus on the operations of an ECO and how to coordinate actions to safeguard endangered persons.



Fire Extinguisher Training

Duration: 1 - 1.5 hours

This training course provides participants with the required knowledge to be able to correctly identify and select the most suitable first attack firefighting equipment, typically available in the workplace.

Participants undertake theoretical and practical training which will provide an understanding of:-

- What a fire is and how to respond
- How to assess the type and size of the fire and therefore select appropriate measures and equipment for first attack
- Technical aspects of fire itself

This session includes practical training components where participants will be given an opportunity to use first attack fire equipment.



Nationally Recognised Training Courses

Wormald conducts Nationally Recognised Training Courses through the Wormald Registered Training Organisation, **RTO Provider Number 2839**, to meet the needs of your staff and equip them with the knowledge and confidence to address an emergency in your facility. These vocational education and training courses not only meet the national qualification requirements but also the quality standards that our clients have come to expect from our professional training services.

Fire Safety Officer Training

(Healthcare - NSW only)



Units of Competency:

- PUAFERO01: Identify, prevent and report potential facility emergency situations*
- PUAFERO02: Ensure facility emergency prevention procedures, systems and processes are implemented*
- PUAFERO04: Respond to facility emergencies*
- PUAFERO05: Operate as part of an emergency control organisation*
- PUAFERO06: Lead an emergency control organisation*
- PUAFERO08: Confine small emergencies in a facility*

Duration: 2 days

This course of nationally recognised units of competency enables participants to develop emergency prevention processes, identify emergency control equipment, develop emergency procedures and policies, implement emergency response protocols and identify the first attack fire equipment to be used.

This program is NSW-based and covers all modules required for Health Care Fire Safety Officers as stated in the NSW Health Policy Directive (PD2010_024) for Fire Safety in Health Care Facilities.



First Attack Firefighting Equipment Training



Units of Competency: CPPFES2005A:
Demonstrate first attack firefighting equipment

Duration: 1/2 day

This nationally recognised course is a combination of theory and practical training, educating participants about the relevance of State/Territory fire safety regulations and providing the opportunity to develop operational techniques when using fire extinguishers, fire blankets and fire hose reels. This course includes extinguishing a live and/or simulated fire, dependent upon the training delivery site.



Fire Safety Adviser Training

(High Risk Buildings - QLD only)



Units of Competency:

- PUAFERO01: Identify, prevent and report potential facility emergency situations*
- PUAFERO02: Ensure facility emergency prevention procedures, systems and processes are implemented*
- PUAFERO03: Manage and monitor facility emergency procedures, equipment and other resources*
- PUAFERO04: Respond to facility emergencies*
- PUAFERO05: Operate as part of an emergency control organisation*
- PUAFERO06: Lead an emergency control organisation*
- PUAFERO07: Manage an emergency control organisation*
- PUAFERO08: Confine small facility emergencies*

Duration: 2 days

This program of nationally recognised units of competency, provides participants with the skills and knowledge to carry out the duties required in the Fire Safety Adviser role. This program covers risk management strategies and the application of emergency planning processes. Completion of this program not only satisfies the training requirements for the 'Fire Safety Adviser' role under the Queensland Building Fire Safety Regulations 2008, but meets the national qualifications in emergency prevention, facility evacuation and initial response training, required to deal with emergencies in facilities.



Work Safely at Heights Training



Units of Competency: RIIWHS204D:
Work safely at heights

Duration: 1 day

This nationally recognised course provides participants with the information and skills required to work safely at heights. The course covers identifying the work requirements, work procedures and instructions for the task, assessing and installing equipment, performing work at heights and cleaning up the work area.



Advanced Confined Space Training



Units of Competency:

- MSMPPER205: Enter confined space*
- MSMPPER200: Work in accordance with an issued permit*
- RIIRIS201D: Conduct local risk control*
- MSMPPER202: Observe permit work*
- MSMWHS217: Gas test atmospheres*

Duration: 2 days

This course of nationally recognised units of competency provides an extensive and holistic overview for participants working in confined spaces and includes risk assessment to enter a confined space.



Fire, bomb threats and gas leaks are disasters which can strike at any time, in any place, with little or no warning. Would you know what to do if any of these emergencies occurred in the next 10 seconds?

Wormald provides real solutions to organisations and staff who are confronted with an emergency situation. One of our most important services is in emergency response training; because the impact of a crisis can be substantially reduced when people are trained to respond appropriately to it.

The importance of staff training cannot be overstated. People react in different ways to emergencies or to perceptions of an emergency. The best way to minimise irrational behaviour is to have well-trained staff who can respond confidently in these situations.

In order to comply with the various State and Territory Work Health & Safety (WHS) legislation, employers should have the following evacuation training and materials for their employees in place according to Australian Standards AS 3745 and AS 4083:

- Written Evacuation Procedure Plans
- Emergency Control Organisation (ECO)
- Staff Awareness of Evacuation Procedures
- Evacuation Exercises
- Evacuation Signage
- Fire Extinguisher Training

The Wormald team are ready to help you with each of these interventions, cost effectively and conveniently. We offer a range of training solutions to help employers, building owners and managers, meet their legal obligations and promote a safe working environment.

Our trainers are skilled in delivering emergency training solutions. Their knowledge and professionalism are underpinned by their fire safety industry experience. Wormald can customize and accommodate the needs of their clients, through the delivery of both non-accredited and accredited training.



Do you have Emergency Evacuation Plans and Diagrams?

Property owners, managers and building occupiers are responsible to ensure fire safety and emergency response management is established for each business location. The Australian Standard AS3745–2010 Planning for Emergencies in Facilities, provides guidelines of best practices to meet an emergency response plan to satisfy WHS obligations. This Australian Standard outlines the requirements of effective emergency response procedures and emergency evacuation plans. Maintaining fully compliant emergency management plans, including accurate evacuation diagrams, are essential steps in developing emergency strategies. Wormald will work closely with you to establish an emergency evacuation plan that meets this Australian Standard, including diagrams that fulfil all emergency evacuation diagram requirements.

It is imperative that your building's occupants know how to quickly respond in the event of an emergency.

Implementing clear evacuation procedures and diagrams whilst developing and rehearsing emergency response procedures will equip occupants with the knowledge and skills they need to respond safely and correctly, in an emergency.

Wormald Online Store

Members of your ECO must be identifiable with the appropriate coloured apparel that denotes their role, duties and responsibilities. Wormald has an online store which supplies the appropriate apparel to assist you with these important roles, in addition to supplying various other fire safety items for both work and home.

Visit store.wormald.com.au

